

**VOLUNTEER JOB DESCRIPTION**

**Position:** HEALTH FAIR VOLUNTEER

**Reports to:** Education Coordinator

**Purpose:** To staff Alzheimer's Association booth at local health fairs.

**Responsibilities:**

- Staff Alzheimer's Association booth at local health fairs.
- Set up and disassemble small display.
- Distribute information materials.
- Keep accurate record of number of visitors to information booth.
- Give inquiries to Education Coordinator.

**Skills Needed:**

- Familiarity with Alzheimer's disease and chapter services.
- Have own transportation.
- Maintain confidentiality at all times on all matters.
- Dependable and prompt.
- Friendly and courteous.
- A willingness to attend any relevant training